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Job Description: Life Skills Center Cook

Non-Exempt: Hourly worker and **Seasonal Summer Worker**

Position Summary:

Life Skills Center cooks prepare high quality food according to health and safety standards to be served in the employee/volunteer cafeteria.

Essential Job Functions:

- Follow proper food safety procedures
- Follow menu plan to create nutritious meals for employees and volunteers
- Participate in safe food handling and work place safety trainings
- Maintain high food quality standards
- Life Skills Center is Buffet style food
- Serve food on the buffet line; replace chaffing dishes as well as cold line food

Other Responsibilities:

- Other duties assigned by the Life Skills Center Manager and/or the Food Service Director.

ADA Requirements

- Continuously
 - Repetitive use of hands and arms
 - Grasping
 - Lifting
 - Visual acuity to determine accuracy, neatness and thoroughness of work assigned and determine safety of workplace surroundings (kitchen, storage, guests etc).
- Frequently
 - Standing
 - Walking
 - Lifting 10 pounds or less
 - Carrying 10 pounds or less

- Eye/hand coordination
- Must use effective verbal communication
- Occasionally
 - Bending Over
 - Reaching Overhead
 - Pushing or Pulling
 - Talking
 - Hearing
 - Lifting 11 to 25 pounds
 - Carrying 11 to 25 pounds
 - Must use effective written communication

Environmental Factors:

- Frequently in heat/hot temperatures inside.
- Frequently must use sharp objects or tools.
- Frequently around hot temperature burners.
- Occasionally around chemicals.
- Occasionally around fumes, gases, odors, or dust.
- Occasionally around grease, oil, and mud.

Qualifications and Education Requirements:

- Knowledge of workplace and safety procedures and food handling.
- Must have prior experience working in food service and cooking.

Supervision:

- This is not a supervisory role.
- Life Skills Center cooks report to the Life Skills Center Manager.

Please note that this job description is meant to give a basic understanding of the position and does not cover every part of the job duties and requirements. TRMF reserves the right to change or assign other duties to this position at anytime.