



TR Medora Foundation provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws.

Job Description: Flower Crew Leader

Non-Exempt: Hourly worker and **Seasonal Summer Worker**

Position Summary:

The flower crew leader is responsible for directing, planting, and watering of all TRMF property flowers.

Essential Job Functions:

- Supervise and manage the flower crew.
- Oversee the planting, weeding, and watering of flower beds.
- Monitor the flower crews' quality of work.
- Identify potential projects to the Grounds Manager.
- Report any safety concerns immediately to Maintenance or to the Ground Manager.
- Properly train all flower crew team members on proper safety techniques and participate in weekly safety meetings.

Other Responsibilities:

- Other duties assigned by the Grounds Manager and/or Maintenance Director.

ADA Requirements

- Continuously
 - Stand
 - Walk
 - Balance
 - Hear
 - Reach with hands and arms
 - Lifting up to 25 pounds
 - Carrying up to 25 pounds
 - Visual acuity to determine accuracy, neatness and thoroughness of work projects outdoors in various weather conditions including bright sun. Must be able to see

details and use visual acuity in operating equipment and supervising operation of equipment.

- Frequently
 - Lifting up to 100 pounds
 - Carrying up to 50 pounds
 - Crouching
- Occasionally
 - Carrying up to 100 pounds
 - Reaching overhead
 - Sitting
- Environmental Conditions
 - Continuously working in hot/heat outside conditions
 - Frequently working in humid conditions
 - Occasionally working in cold conditions
 - Occasionally working with chemicals.
 - Frequently working with sharp objects and heavy machinery
 - Frequently working with grease, oil, and mud
 - Frequently working around fumes, gases, odors, and/or dust.

Qualifications and Education Requirements:

- No specific credentials required; however knowledge of horticulture is preferred.
- Proven leadership skills required.

Supervision:

- Supervises the flower crew.
- Reports to the Grounds Crew Manager

Please note that this job description is meant to give a basic understanding of the position and does not cover every part of the job duties and requirements. TRMF reserves the right to change or assign other duties to this position at anytime.